






AT THE DELCO EMERGENCY SERVICES  
TRAINING CENTER, A 501C3 NONPROFIT  
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## Computer Training and Classroom Rental 2010

### OUR IN-HOUSE COMPUTER TRAINING SESSIONS INCLUDE:

- PC BASICS, WINDOWS, INTERNET
-  -MAC BASICS, INTERMEDIATE, ADVANCED
- SOCIAL NETWORKING 101: TWITTER, FACEBOOK, LINKEDIN, MYSPACE
-  -JOB SEARCH ONLINE: BEST SITES AND PRACTICES
- MICROSOFT OFFICE: WORD, EXCEL, ACCESS, POWERPOINT, OUTLOOK
- MICROSOFT PHOTO STORY
-  -ADOBE PHOTOSHOP ELEMENTS: BASIC PHOTO EDITING
- DIGITAL PHOTOGRAPHY BASICS
- DIGITAL SCRAPBOOKING
- BUY AND SELL ON EBAY

*We can develop customized training for your company or group*

**Have an idea for a  
class? Tell us!**

### TRAINING OPTIONS AND COST:

#### Option #1: TRAIN AT OUR SHARON HILL, PA CLASSROOM:

Room only: 15 computers, audio video, whiteboards/flipcharts: \$150.00  
Instructor: add \$60.00 per hour.  
Standard Course Booklets: add \$8.00 per student.  
Customized Course Materials: add \$120.00 development fee.

#### Option #2: TRAIN AT YOUR LOCATION – ALL EQUIPMENT DELIVERED TO YOU:

Daily mobile rate:  
\$250.00 flat rate for complete 2-hour class  
15 student max includes instructor, computers and audio/visual equipment.  
Standard Course Booklets: add \$8.00 per student.  
Customized Course Materials: add \$120.00 development fee.

#### **TECHNOLOGY EDUCATION CENTER**

At the Delaware County Emergency Services Training Center  
1600 Calcon Hook Road, Sharon Hill, PA 19070  
Phone: 610-237-8630 Fax: 610-583-8402 Email: [nwhite@dca.net](mailto:nwhite@dca.net)  
Visit us on the web at: [www.delcoestc.org](http://www.delcoestc.org)

**ALL PROCEEDS BENEFIT POLICE, FIRE, EMS TRAINING YEAR ROUND**